Welcome to the University of Michigan Electrical Engineering Graduate Program!

BEFORE ARRIVING ON CAMPUS:

- Create a U-M uniqname and establish basic computer access: [http://itcs.umich.edu/uniqname](http://itcs.umich.edu/uniqname)
- Select your classes and register for Fall classes using Wolverine Access: [http://ro.umich.edu/schedule](http://ro.umich.edu/schedule)
- Locate housing. We highly recommend that you secure housing prior to arriving on campus: [http://www.housing.umich.edu](http://www.housing.umich.edu)

AFTER ARRIVING ON CAMPUS:

- Obtain an MCard-your official University of Michigan Identification card. On North campus, go to the Registrar’s Office, Room B430, lower level Pierpont Commons (only open 12:30 – 5:00 PM Monday – Friday). Bring a photo ID. On Central Campus, go to the MCard Center, 100 SAB (Student Activities Bldg).
- International Students: Visit the INTERNATIONAL CENTER at 515 E. Jefferson on Central Campus for SEVIS Check-in: [http://www.umich.edu/~icenter/intlstudents/new_index.html](http://www.umich.edu/~icenter/intlstudents/new_index.html)
- Meet with Beth or Steve (PhD) or Mandy (MS), to make your academic advisor appointment and review degree requirements, etc.
  
  You MUST ATTEND one of the following mandatory sessions:
  - Friday August 22, 2014: 10:00 -11:00 OR 2:00 – 3:00 in 1303 EECS
  - Monday August 25, 2014: 10:00 -11:00 OR 2:00 – 3:00 in 1303 EECS
  - Thursday August 28, 2014: 10:00 -11:00 in 1005 EECS OR Thursday August 28, 2014: 2:00 – 3:00 in 1008 EECS
- Meet with an Academic Advisor to complete your Plan of Study. Consult the EE MS Degree Requirements to have a rough draft version of the Plan of Study prepared for your meeting. Return the Plan of Study to Mandy for your student file. (This document may change as you progress through the program.)
- Complete registration for your Fall semester classes using Wolverine Access: [https://wolverineaccess.umich.edu/f/u24l1s13/normal/render.uP](https://wolverineaccess.umich.edu/f/u24l1s13/normal/render.uP), EECS Course Info page: [http://www.eecs.umich.edu/eecs/academics/courses.html](http://www.eecs.umich.edu/eecs/academics/courses.html)
- Sign up for a CAEN Computer Account at the College of Engineering (CoE) New Student Orientation. refer to: [http://www.engin.umich.edu/caen/accounts/access.html](http://www.engin.umich.edu/caen/accounts/access.html) If you do not attend the CoE Orientation

Registration notes

It is strongly recommended you take no more than three classes during the Fall semester. You may make changes (drop/add) to your course selection after you arrive and have met with your academic advisor. You will receive advisor information when you check in with Beth Stalnaker or Steve Pejuan, the EE PhD program coordinators OR Mandy Swope, the EE Master’s Coordinator

You must register for at least one class before the first day of class to avoid paying a late fee.

Electrical Engineering Major Areas

- Applied EM & RF Circuits
- MEMS & Microsystems
- Optics & Photonics
- Solid-State
- Integrated Circuits & VLSI
ORIENTATION SESSIONS (3), attendance is mandatory:

1. **EE New Student Welcome/Orientation** – Tuesday September 2, 2014:
   4 PM in 1500 EECS; dinner and socializing after in EECS Atrium, no registration

2. **College of Engineering New Graduate Student Welcome**:
   Wednesday August 27, 2014 1 PM – 4:30 PM, please register at:
   [http://grad.engin.umich.edu/gradwelcome](http://grad.engin.umich.edu/gradwelcome)

3. **Rackham New Graduate Student Fall Welcome & Information Fair**:
   Friday, August 29, 2014 9:30 AM – 12 noon (continental served breakfast at 8:45 AM)
   please register at: [http://www.rackham.umich.edu/content/fall-welcome-and-information-fair-new-graduate-students](http://www.rackham.umich.edu/content/fall-welcome-and-information-fair-new-graduate-students)

- Sign up for EE grad email group. You MUST SUBSCRIBE to this email group.
  To subscribe:
  1. Send en email to: eseg-request@eecs.umich.edu
  2. Type SUBSCRIBE in the subject line.
  3. Hit Send – leave the body blank, don’t type a message

This is the primary EE graduate student email group. It is MANDATORY you subscribe to this email group. Failure to subscribe and/or subsequently read EE Students emails may result in missing deadlines and information that may have an impact on degree progress, applying for GSI positions, Qual exams, etc.

- Attend all classes the first day the lecture meets. If you are on the waitlist for a class, this is when you will receive information about the override to register for the class. After you attend the class and sign the override sheet, you must still register for the class on Wolverine Access.

- Check your course registration information on Wolverine Access. Be sure the courses showing on your class list on Wolverine Access are the classes you are attending.

- If you have received departmental financial aid, meet with:
  - If you received Fellowship: Andrew Munguia, 3310 EECS
  - If you received GSI: Anne Rhoades, 3300 EECS or 3709 BBB
  - If you received GSRA: Your faculty advisor and his/her lab administrator

### MISCELLANEOUS:

- Keep your personal information (address, phone number) up to date on Wolverine Access.
- For information concerning changes in course elections, late registration, Fee adjustment, withdrawal, financial holds, etc., please see the Office of the Registrar [http://www.umich.edu/~regoff/](http://www.umich.edu/~regoff/).
- Always be sure to check the EECS Departmental deadlines. [http://www.eecs.umich.edu/eecs/graduate/ee/ee_current.html](http://www.eecs.umich.edu/eecs/graduate/ee/ee_current.html)
- All EE graduate students have a mail folder for university mail only in 2321 EECS in filing cabinets in the hall. Check it periodically. Do not use the department address as your current address.

Useful websites:
Wolverine Access: [https://wolverineaccess.umich.edu/f/u24l1s13/normal/render.uP](https://wolverineaccess.umich.edu/f/u24l1s13/normal/render.uP)
Rackham New Student Info: [http://www.rackham.umich.edu/current_students](http://www.rackham.umich.edu/current_students)
Additional information for international students: [http://www.rackham.umich.edu/current-students/life-at-michigan/international-students](http://www.rackham.umich.edu/current-students/life-at-michigan/international-students)

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