Welcome to the University of Michigan Electrical Engineering: Systems Graduate Program!

BEFORE ARRIVING ON CAMPUS:

- Create a U-M uniqname and establish basic computer access: [http://www.itcs.umich.edu/uniqname/](http://www.itcs.umich.edu/uniqname/)
- Select your classes and register for Fall classes using Wolverine Access: [https://wolverineaccess.umich.edu/f/u24l1s13/normal/render.uP](https://wolverineaccess.umich.edu/f/u24l1s13/normal/render.uP)
- Locate housing. It is recommended you determine your housing before arrival: [http://www.housing.umich.edu](http://www.housing.umich.edu)

AFTER ARRIVING ON CAMPUS:

- International Students: Visit the International Center at 515 E. Jefferson on Central Campus for SEVIS Check-in. This is absolutely mandatory: [http://www.internationalcenter.umich.edu/events/orientation_events.html](http://www.internationalcenter.umich.edu/events/orientation_events.html)
- Obtain an MCard—your official University of Michigan Identification Card. On North campus, go to the Registrar’s Office, Room B450, lower level Pierpont Commons (reduced hours, M-F 12:30-5:00 pm). Bring a photo ID. On Central Campus, go to the MCard Center, 100 SAB.
- Attend one of the mandatory EE:S Information Sessions being offered in August. EE:S Information session dates are:
  - Friday Aug. 22 10:00 am OR 2:00 pm in EECS 1311
  - Monday Aug. 25 10:00 am OR 2:00 pm in EECS 1311
  - Thursday Aug. 28 10:00 am OR 2:00 pm in EECS 1003

  * At this meeting, you will receive academic advisor information. You may also stop by the office of Rachel Antoun (PhD), 3404 EECS, or Mandy Swope (MS), 3405 EECS, Monday to Friday (8 AM -12, 1 -5 PM).

- Meet with an Academic Advisor. Prior to this meeting, consult the EE:S Graduate Program Manual and prepare a rough-draft version of the Plan of Study. The Plan of Study is a tentative schedule of classes you plan to complete for your degree. (This document may change as you progress through the program): [http://www.eecs.umich.edu/eecs/graduate/ees/ees_new.html](http://www.eecs.umich.edu/eecs/graduate/ees/ees_new.html)

  * After your meeting, return the signed Plan of Study to Rachel (PhD) or Mandy (MS)

- Complete registration for your Fall courses.
- You will automatically receive a CAEN Computer Account at the College of Engineering (CoE) New Student Orientation. If you do not attend the CoE Orientation, refer to [http://www.engin.umich.edu/caen/accounts/access.html](http://www.engin.umich.edu/caen/accounts/access.html)

Registration notes

- It is strongly recommended you take no more than three classes during the Fall term.
- You may make changes and/or additions to your course selection after you have arrived and have met with an academic advisor.
- You must register for at least one class before the first day of classes to avoid paying a late fee.
- If a class you wish to take is closed, put yourself on the waitlist.

Suggested courses based on your major area of interest:

- Control - EECS 560 and 501 (if minoring in SP or COM)
- Signal Processing - EECS 501 and EECS 551
- Communications - EECS 501 and EECS 554

  * Power/Energy - EECS 418, 560, 598 (section 1, Mathieu) If you are not interested in power electronics (418), you may select 501 or 551 or talk with your advisor.

Revised: RA June 2014
Attending orientation/welcome sessions.

**EE:Systems New Student Welcome/Orientation** (attendance is mandatory, no registration required)
Tuesday, Sept. 2, 4:30 pm, EECS 1500
You may also attend:
* College of Engineering New Graduate Student Welcome (registration required) Wednesday, Aug. 27, 1:00 PM- 3:30 PM. Registration required by Aug 20.
  [http://grad.engin.umich.edu/gradwelcome](http://grad.engin.umich.edu/gradwelcome)
* Rackham New Graduate Student Fall Welcome & Information Fair- Friday, Aug. 29, (8:45-9:30 a.m. continental breakfast.) Program starts 9:30 AM-12:00 noon. Registration required.
  [http://www.rackham.umich.edu/content/fall-welcome-and-information-fair-new-graduate-students](http://www.rackham.umich.edu/content/fall-welcome-and-information-fair-new-graduate-students)

Sign up for EE:Systems Graduate Student email group. **It is recommended you IMMEDIATELY subscribe to this email group** to receive information relevant to the program. (If you do not subscribe by Sept. 3, you will automatically be added to this email list.)
To subscribe:
1. Send an email to: systems_students-request@eecs.umich.edu
   Note: Failure to subscribe and/or subsequently read EE:Systems Students emails may result in missing deadlines and information that may have an impact on degree progress, applying for GSI positions, Qualifying exams, etc.
2. Type SUBSCRIBE in the subject line.
3. Send. Do not add a message. Leave the body blank.

Attend all classes the first day the lecture meets. If you are on the **waitlist** for a class, this is when you will receive an override to register for the course. After you attend the class and sign the override sheet, you will receive an email giving you permission to register. **You must still register** for the class on Wolverine Access.

Check your course registration information on Wolverine Access. Be sure the courses showing on your class list on Wolverine Access are the classes you are attending.

If you have received departmental financial aid, meet with:
* If you received Fellowship: Andrew Munguia, EECS 3310B
* If you received Graduate Student Instructor (GSI): Anne Rhoades – EECS 3300 or 3709 BBB
* If you received Graduate Student Research Assistant (GSRA) position -- Your faculty advisor and his/her lab administrator

**MISCELLANEOUS:**

- Keep your personal information (address, phone number) updated on Wolverine Access.
- For information regarding tuition and payment, refer to:
  - [http://www.ro.umich.edu/tuition/](http://www.ro.umich.edu/tuition/)
  - [http://www.finance.umich.edu/finops/student/payments](http://www.finance.umich.edu/finops/student/payments)
- For information concerning changes in course elections, late registration, fee adjustment, withdrawal, financial holds, etc., please see the Office of the Registrar. [http://www.umich.edu/~regoff/](http://www.umich.edu/~regoff/).
- Check the EECS Departmental Drop/Add Deadlines on the program website. [http://www.eecs.umich.edu/eecs/graduate/ees/ees_new.html](http://www.eecs.umich.edu/eecs/graduate/ees/ees_new.html)
- All EE:S graduate students have a mail folder for university mail only in the filing cabinets in 2321 EECS. Please check it periodically. Do NOT send personal mail to the EECS building.

**Fall 2014 Drop Deadlines:**
- 9/22 --Last Day to drop a course without a “W” (9/15 is last day for 1st 7 week session courses)
- 9/23 through 11/10 – you may drop a course and receive a "W." This requires a signature from instructor and advisor.
- Beginning 11/11 – Drops approved only for exceptional circumstances. This requires signatures from instructor, advisor and Graduate Chair

Useful websites:
Wolverine Access: [https://wolverineaccess.umich.edu/I/Ii2/l/13/normal/render.uP](https://wolverineaccess.umich.edu/I/Ii2/l/13/normal/render.uP)
Rackham New Student Info: [http://www.rackham.umich.edu/current_students/](http://www.rackham.umich.edu/current_students/)
Rackham International Student Resources: [http://www.rackham.umich.edu/current-students/life-at-michigan/international-students](http://www.rackham.umich.edu/current-students/life-at-michigan/international-students)